**What is a FER**

The First Emergency Response Window (FER) window responds to the most immediate and urgent education needs as a crisis suddenly occurs or escalates. The purpose is to re-store the education function and provide continuity of learning. The FER provides rapid funding against an inter-agency coordinated proposal and is aligned with inter-agency planning and resource mobilization strategies, such as Flash Appeals and Humanitarian Response Plans. ECW’s target is to deliver funds as expeditiously as possible after the declaration of the emergency, or of ECW entering into a dialogue with field emergency coordination mechanisms (typically the Education Cluster, UNHCR, and the Education in Emergencies Working Group [EiEWG]).

**What has changed**

In 2021, the First Emergency Response application has been revised to simplify the application template.

Specifically:

- In the Results Framework 1) one headcount table for the programme, taking into account double counting of the same beneficiaries targeted by different grantees, plus 2) one headcount table per grantee are required.

- *Girls and Boys to be reached* - ECW is expecting FER applications to set the following targets: 10% Pre-primary/ECD; 20% Secondary; 60% Girls; 10% children with disabilities

- The Narrative, Budget and Results Framework must use the exact same Outcomes and Outputs and must match between the three documents.

- Joint Reporting is a requirement for all new FERs. In the template, grantees are recommended to identify one grantee that will serve as the lead grantee to facilitate joint reporting requirements.

- Selected Grantees must complete the form via the following link: [https://form.jotform.com/210832830021340](https://form.jotform.com/210832830021340)

**Style Guide**

- Arial Font size 10; Sentences no longer than 35 words.
- Avoid use of acronyms
- Use grammar and spell check prior to submission
- Instead of ‘children’, use ‘girls and boys, including adolescents’

**Development Process**

1. In-country coordination platform is notified that First Emergency Response funding is available
2. Coordination mechanism notifies membership as well as relevant government, LEG and donor partners about this opportunity and outlines proposal development process, including expectations on targeting requirements.
3. Coordination group membership identifies the most urgent needs and strategies to address these needs, aligned with HRP and other strategies
4. Conduct independent grantee selection process (see grantee selection guide)
5. Finalize proposal
6. Submit to the ECW Secretariat for Quality Assurance Review
7. Revise and re-submit finalize proposal

**Submission Process**

Full application includes:

- Application (one per application)
- Results framework & Headcount table (one per application)
- Budgets (one per grantee)
- Risk Matrix and CSG/PSEA Sheet (one per grantee)
- GAM PDF Report (one per application)